

INTERNAL AFFAIRS, PROFESSIONAL STANDARDS AND ETHICS

Internal Affairs: Safeguarding the Commitment to Excellence

“Excellent course. I’ll request more of my officers attend.”

“One of the best schools I have been to!”

“Out of 26+ years of training, this facility is the most complete in the areas that are required for effective training. Thanks.”

— 2005 participants

Course Overview: The process for managing and investigating complaints against law enforcement personnel can be complex, sensitive and highly-charged. This four and one-half day, nationally-prominent program will provide participants with the knowledge and insights required to conduct and administer timely, objective and thorough internal affairs inquiries.

Topics:

- Administration of the internal affairs function
- Employee interviewing
- Employee drug testing and searches
- Procedural aspects of discipline
- Ethics and the internal affairs function
- Early-warning systems
- Relevant legal issues

Who Should Attend:

- Internal affairs investigators and managers
- Police department legal staff
- Human resources personnel
- Law enforcement supervisors and executives

Faculty: **Michael Berkow**
Deputy Chief, Los Angeles Police Department, California

Daniel P. Carlson
Director, Institute for Law Enforcement Administration

Timothy J. Longo, Sr., Esq.
Chief, Charlottesville Police Department, Virginia

Dates and Location: April 21-25, 2008
ILEA headquarters (The Center for American and International Law), 5201 Democracy Drive,
Plano (Dallas metroplex), Texas 75024

Hours: 8:30am to 4:30pm Monday through Thursday; 8:30am to 12:00 noon Friday

Tuition: \$545 ILEA Member
\$645 ILEA Non-member

Cancellation Policy: Tuition, less a \$50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program (e-mail: cburkel@cailaw.org). No refunds after this date, although substitutions of attendees for this program are permitted. Registrants not entitled to a refund will receive the course materials, with the exception of copyrighted items.

Hotel: See ILEA website at www.theILEA.org for hotel information.

TCLEOSE Credit: Law enforcement personnel attending this course are eligible for thirty-two (32) hours of Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) credit.