



# Fundamentals of Employee Relations A Practical Guide to Litigation-Free Management For Police Lieutenants and Above

Even if you win an employment-related lawsuit, you lose! The cost to defend your department – not just in legal fees but in management time, officer morale and public relations – can be significant. A better approach is to avoid lawsuits altogether.

Poor employee relations skills can have long term negative consequences. It negatively impacts departmental budgets, police services and officer morale and accounts for 60% of turnover. As a Police Executive, you are in a unique position to help your department avoid these problems.

This fast-paced, highly interactive comprehensive program provides situation-specific advice for handling the major employment-related interactions that you experience on the job. You'll learn:

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- How to educate and support your management team through effective and ethical employee relations practices that minimize department and personal liability.
- Scripted responses to use in sensitive situations and prevent past events from being used to support future legal claims.
- How to avoid city managers saying to you “You should have anticipated this” after an avoidable legal claim.

#### **Dates/Times:**

Tuesday, Sept. 16th, 2008 and Wednesday, Sept. 17th, 2008  
8:30a.m. to 4:30p.m.

#### **Location:**

The Center for American and International Law  
5201 Democracy Drive  
Plano, Texas 75024



**Cost: \$195**

To Register, go to [www.theLEA.org](http://www.theLEA.org)



Litigation-free management is a by-product of positive employee relations. In this two-day dynamic seminar specifically designed for Police Lieutenants and above, an extensive array of employee relations scenarios will be covered, including:

How to Handle ...

- Personality and Attitude Problems
- Problematic Corrective Action and Discharge Situations
- Potential Sexual Harassment Situations
- Serious Off-the-Job Misconduct

How to Address ...

- Erratic Job Performance
- Generalized Disparaging Comments
- Concerns about Job Security
- Previously Unaddressed Misbehavior

How to Respond To ...

- Employee Complaints
- Discriminatory Comments
- Requests for Job Accommodations
- Threats of Violence

Attendees will walk away with increased confidence in handling sensitive employee relations situations that, while difficult and uncomfortable, must be addressed carefully to prevent short-term or long-term employee morale and legal problems.

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**Facilitator: Michael J. Mirarchi**



Mike Mirarchi is a recognized leading expert in employment-related lawsuit prevention. As a management consultant, he is dedicated to helping employers stay litigation-free.

Drawing from over 25 years of experience in employment and labor law, as corporate defense attorney and as a Human Resources vice president, he developed a unique litigation avoidance program which he has presented to more than 20,000 managers at employer facilities across North America. He successfully defended Frito-Lay, Inc. from charges of discrimination, sexual harassment and wrongful termination and for over 15 years has assisted employers and their management teams in preventing litigation.

Mr. Mirarchi has a B.S. in Business Administration and a Law degree from Seton Hall University.