

## TUITION

\$345/395 (ILEA member/non-member) per person.  
Lodging and meals are excluded.

## SCHEDULE

Daily sessions begin promptly at 8:30am and will end at 4:30pm. Lunch will be on your own.

## LOCATION

Surprise Police Department  
14250 West Statler Plaza  
Surprise, AZ 85374

## COURSE CREDIT

The Institute for Law Enforcement Administration will provide a certificate acknowledging 21 training hours.

## NONDISCRIMINATORY POLICY

The Center for American and International Law does not discriminate on the basis of race, color, sex, religion, national origin, age, disability, veteran status or any other protected status in educational activities, scholarship programs or admissions.



### ILEA's Online Classroom

The Institute for Law Enforcement Administration's Online Classroom is for the busy law enforcement practitioner interested in professional development in a high-quality, convenient and cost-conscious environment.

The ILEA Online Classroom provides a self-paced learning environment with opportunities for networking with other professionals, discussions and dialogue, and one-on-one contact with course faculty. In addition, the ILEA Online Classroom provides:

- Flexibility** Online courses are asynchronous, meaning that learning is never limited by time zones, distance or location. Participants can learn at their own pace at their own place.
- Small Groups** Classes (known as cohorts) are limited to 20 participants. As cohorts move through a program together, online discussion and dialogue will enrich the learning process.
- Feedback and Response** The Online classroom is open 24-7. Questions and inquiries to faculty and other participants can be made online, with feedback expected within 24 hours.
- Cost Savings** For the budget-minded law enforcement professional, the Online classroom eliminates costs associated with travel, lodging and other per diem while away from the office.
- Scheduling Convenience** Participation in the Online classroom does not require schedule changes and shift coverage—often necessitated by absence from the office.

## 2009 ILEA PROGRAM SCHEDULE

Leadership Symposium	May 20-22
School of Police Supervision	June 1-26
Crime Analysis in the Information Age	June 15-17
Police and Family Conference	July 11-12
Ethics Train-the-Trainer	Sept 16-18
Teaching Diversity	Sept 21-25
School of Police Supervision	Oct 5-30
Administration and Management of Training	Oct 12-16
Internal Affairs, Professional Standards & Ethics	Nov 2-6
Police-Media Relations	Nov 17-19
Police Supervisor's Update	Dec 2-4
Basic Police Supervision	Dec 7-11

*All courses will be held at the ILEA headquarters in Plano, Texas unless noted otherwise.*

Please visit our website at  
[www.theILEA.org](http://www.theILEA.org)  
for additional information

"This is great training. I have picked up a lot and will carry it with me in my private and public life. Job well done."

"Program was interesting and thought-provoking. Stimulated many ideas that can be brought back to agencies and discussed to provide better management effectiveness and overall job satisfaction..."

*Participants from prior course*



# POLICE SUPERVISOR'S UPDATE

September 9-11, 2009

Hosted by  
**Surprise Police Department**  
14250 West Statler Plaza  
Surprise, AZ 85374

*This course has been approved for 20.5 continuing training hours from the Arizona POST*

Institute for Law Enforcement Administration  
(The Center for American and International Law)  
5201 Democracy Drive  
Plano, Texas 75024  
972.244.3430 ♦ 800.409.1090  
[www.theILEA.org](http://www.theILEA.org)

# Police Supervisor's Update

Surprise, AZ ■ September 9-11, 2009

## A THREE-DAY SEMINAR TO UPDATE AND SHARPEN LAW ENFORCEMENT SUPERVISORY SKILLS

**Problem:** After completing a Basic Supervisor's Course, law enforcement supervisors often have limited opportunities to enhance and freshen their management and leadership abilities through in-service training.

**Solution:** This three-day Police Supervisor's Update will provide a forum for first-line and mid-level supervisors to sharpen current skills while building new ones; examine current law enforcement management issues; and discuss the latest workplace legal decisions.

### Topics

- Leadership Communication Style
- Diversity Issues in Law Enforcement
- Managing a Diverse Workforce
- Strategies for Avoiding Litigation
- Performance Management
- Evaluating and Counseling
- Defining Leaders of Integrity
- Aligning Values, Policies and Practice
- Bringing Ethics to Life

*NOTE: This course is best suited for those with supervisory experience.*

### Course Location

Surprise Police Department  
14250 West Statler Plaza  
Surprise, AZ 85374

### Who Should Attend?

Experienced sworn and non-sworn first-line and mid-level supervisors with a desire to sharpen and further develop management and leadership abilities, while remaining current on the latest law enforcement supervisory and workplace legal issues.

### Tuition

\$345/395 (ILEA member/non-member) per registrant. Lodging and meals are excluded.

**This course has been approved  
for 20.5 continuing  
training hours from the  
Arizona POST**

### FACULTY

**Daniel P. Carlson**, Director, Institute for Law Enforcement Administration, Plano, Texas. A retired New York State Police Captain, he holds a BS in Criminal Justice from the State University of New York, and has more than 35 years of police and training experience.

**Gregory Smith**, Associate Director, Institute for Law Enforcement Administration, Plano, Texas. Mr. Smith holds a B.S. degree in Social Science, with a specialization in Multi-Cultural Education from Ball State University. He has more than 20 years of law enforcement, military and teaching experience.

**Michael J. Mirarchi**, Attorney and Employment Law Consultant, Mirarchi & Associates, Plano, Texas. Mr. Mirarchi is a leading expert in employment-related lawsuit prevention. He has over 20 years experience in Employment and Labor Law, Human Resources and Senior Corporate Management. Mr. Mirarchi has a B.S. in Business Administration and a Law Degree from Seton Hall University.

## REGISTRATION - POLICE SUPERVISOR'S UPDATE SURPRISE, AZ

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| ● ONLINE: <a href="http://www.theILEA.org">www.theILEA.org</a> | ● MAIL:<br>The Center for American and<br>International Law<br>5201 Democracy Drive<br>Plano, TX USA 75024 |
| ● FAX: 972.244.3431  |  |
| ● PHONE: 972.244.3400 or<br>800.409.1090<br>8:30am-5:00pm CST  |  |

**Tuition:** \$345/395 (ILEA member/non-member) Lodging and meals are excluded.

Name/Rank \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### PAYMENT INFORMATION

- Check enclosed payable to:  
The Center for American and International Law
- Check# \_\_\_\_\_ Check Amount \_\_\_\_\_
- Purchase Order attached: # \_\_\_\_\_
- Invoice my agency: Attention \_\_\_\_\_

Charge to:  Master Card  Visa  
 AMEX  Discover

*Credit card tuition may be faxed or e-mailed*

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address (if different from above) \_\_\_\_\_

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E-mail for credit card receipt \_\_\_\_\_