



Institute for Law
Enforcement Administration

What do those FLSA Rules say... and what don't they say?

LEARN THE “INS AND OUTS” OF FLSA OVERTIME FOR NON-EXEMPT EMPLOYEES

Back by popular demand, this two-day workshop will outline the manner in which Fair Labor Standards Act (FLSA) overtime rules apply in organizations, and will focus on non-exempt employees covered by the law. This program will address the latest changes in the law as they affect managers who “control the work” and overtime of employees, Payroll or Human Resources personnel, and those who make decisions about operational policies.

Faculty

Mr. Jeff Chamberlain, Attorney at Law, nationally recognized expert on the FLSA.

Who Should Attend?

- Managers with responsibility for controlling overtime
- Administrators and personnel specialists
- Executives and command personnel
- Agency and city legal staff

Course Topics

- The policies and purposes of the FLSA
- What the FLSA rules actually say
- Navigating FLSA technicalities
- When is FLSA overtime pay required
- Computing overtime pay
- How FLSA litigation works
- Answers to frequently asked questions...
“7k” work periods, K-9 units, comp time, detectives and training

Hotel

Residence Inn, 5001 Whitestone Lane, Plano 75024. For reservations, call the hotel at 972.473.6761 and ask for the Hiring for Quality course rate of \$85 per night.

Tuition

\$149 ILEA Member,
\$169 ILEA Non-member
For more information, visit www.theILEA.org or call 972.244.3430 or 800.409.1090 TODAY!

Course Location

ILEA headquarters, 5201 Democracy Drive, Plano, TX 75024

GUIDE TO THE FAIR LABOR STANDARDS ACT (FLSA)

March 3-4, 2005 ♦ Plano, Texas ♦ www.theILEA.org

APPROVED FOR
TCLEOSE
CREDIT

FOUR WAYS TO REGISTER

• **Online**
www.theILEA.org

• **Fax**
972.244.3431

• **Mail**
Center for American
and International Law
5201 Democracy Drive
Plano, TX USA 75024

• **Phone**
972.244.3400 or
800.409.1090
8:30am-5:00pm CST

TCLEOSE CREDIT: Law
enforcement personnel
attending this course are eli-
gible for 12 hours of Texas
Commission on Law
Enforcement Officer
Standards and Education
(TCLEOSE) credit.

REGISTRATION FORM

Guide to the Fair Labor Standards Act (FLSA)

March 3-4, 2005 • Plano, TX • 8:30am-3:30pm

TUITION: \$149 ILEA Member \$169 Non-member

Name/Rank _____

Agency _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

E-mail _____

PAYMENT INFORMATION

Check enclosed payable to: Center for American & International Law

Purchase Order attached: # _____

Invoice my agency: Attn _____

Credit Card: MC VISA AMEX Discover

Card number _____

Exp. date _____

Name on card _____

Billing address (if different than above address) _____

Signature _____

Cancellation Policy:

Tuition, less a \$50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program (e-mail: cburkel@cailaw.org). After this date, no refunds, but substitution of attendees for program are permitted.



Institute for Law Enforcement
Administration
*The Center for American
and International Law*
5201 Democracy Drive
Plano, Texas 75024

Nonprofit
Organization
U.S. Postage
PAID
Permit No. 3778
Dallas, Texas